

Reporting Documents

DESCRIPTION OF ITEM	FREQUENCY	AVAILABLE VIA	TARGETED DATE OF RELEASE
LAIF Monthly Statement Statement of activity, which includes the beginning and ending balances and all transactions or adjustments which took place for the previous month.	Monthly	Mail	20th of month
PMIA Summary of Investment Data Analysis of the Pooled Portfolio indicates the previous month changes for the portfolio in comparison to the previous year.	Monthly	Website	20th of month
PMIA Market Valuation Pooled Portfolio indicating the estimated market value for the previous month. Fair Value Factor is provided quarterly.	Monthly	Website	20th of month
PMIA Monthly Report A summarization of the Pool's investment data, portfolio composition, investment transactions, time deposits and Board designations.	Monthly	Website	20th of month
PMIA Maturity Schedule Listing of par values maturing by date and type and the percentages represented by maturity range.	Quarterly	Website	20th of month
LAIF Answer Book Update Reference manual for the LAIF program, first release in January, 1997, with updates following on a quarterly basis.	Quarterly	Website	20th of month
Quarterly Remittance Advice (Interest Statement) Statement of quarterly interest earnings, total dollar day, the apportionment rate and the earnings ratio prepared and released by State Controller's Office.	Quarterly	STO website: www.treasurer.ca.gov/laif or SCO website: http://laif.sco.ca.gov	Interest posting date

Reporting Documents Continued

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PMIA Annual Report A review of the previous fiscal year and includes information about the Pooled Money Investment Account (PMIA), Surplus Money Investment Fund (SMIF), and the LAIF.	Annually	Website	20th of month
LAIF Annual Information Update This form is sent to participating agencies to assist LAIF staff in maintaining the most current information possible about your account with LAIF. We ask each agency to have authorized persons (currently authorized on LAIF account per agency's resolution on file with LAIF) review, sign and return this form to LAIF, whether or not changes are needed.	Annually	Mail	
LAIF Calendar To provide the dates the State of California (LAIF) is open for business.	Annually	Mail/Website	December
LAIF Conference Material "Save-the-date" notice will be sent to participating agencies approximately three months prior to the LAIF conference and the registration packet will be sent and posted on the website two months prior to the conference.	Annually	Mail/Website	Two months prior to conference

If you need assistance or have questions regarding these reporting documents, please call LAIF at (916) 653-3001.

STO website: <http://www.treasurer.ca.gov/laif>